eClinicalWorks

POSITION: SR. STORAGE AND VIRTUALIZATION ADMINSTRATOR (#957992E)
LOCATION: WESTBOROUGH, MA

Determine the technical design, planning, implementation, and the highest level of performance tuning and recovery procedures for mission critical enterprise systems. Manage the day-to-day operations of the servers by monitoring system performance, configuration, maintenance and repair. Ensure that records of system downtime and equipment inventory are properly maintained. Implement strategies and solutions for keeping the servers up and running with maximum efficiency. Collaborate with different teams like the network, storage, server, security and sometimes local site IT to ensure tasks are completed. Perform troubleshooting as required. Lead problem-solving efforts which often involves outside vendors and other support personnel. Train the staff with best practices and workflows to ensure familiarity with the application. Develop procedures to maintain security and protect systems from unauthorized use, acts of nature, and user abuse. Review project requests as needed and estimate time and cost required to accomplish project. Develop and coordinate project directions and schedules to maximize benefits and minimize impacts on the customer organization. Provide leadership in planning and implementing projects for computer operations, enterprise systems architecture, and administration. Stay current with technological developments in systems administration technology and recommends ways to take advantage of new technology. This position requires up to 15% domestic travel.

Requirements

Master's Degree or foreign equivalent in Computer Science, Computer Engineering, Information Science, Management Information Systems (MIS), or a related field plus Three (3) years of experience Supporting enterprise SAN (Storage Area Networks) infrastructure, which includes planning and performing the data and SAN migrations and Implementing Enterprise storage projects, Providing solutions with Data Replication technologies for Disaster Recovery and Business Continuity. Employer will accept experience pre or post Master's Degree.

Please reference Job Number #957992E when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. EMR SOFTWARE ENGINEER (#957858)
LOCATION: WESTBOROUGH, MA

Design, develop, implement, and support new and existing interfaces related to the Patient Management, Electronic Medical Records, Revenue Cycle and surrounding provider-based systems. Analyzing, designing, developing and testing software components required to map and migrate data from legacy provider systems (EMR, Patient Management and Revenue Cycle Management) to the new EMR and surrounding applications. Prepare accurate and complete technical design and programming specifications, such as data / entity-relationship schemas, data mapping, file specifications, program specifications, backup and recovery controls as necessary for all development efforts. Develop or modify moderate to highly complex or technically advanced application enhancements in accordance with accepted protocols and standards. Develop interface testing and programming plans for storing, locating and retrieving data and information. Design, develop and deliver data migration/conversion software components that result in the successful migration of data from existing legacy systems to the new Practice Management/EMR system. Develop and maintain applications and databases by evaluating client needs; analyzing requirements and design/developing software associated with interface and conversion in Visual Basic, .NET, Java, and J2EE (design, coding, bug fixing, installation, maintenance of multiple feature areas). Perform end-to-end validation of integration between eClinicalWorks's EMR systems and external third-party applications/systems. Perform end-to-end reconciliation, quality assurance and balancing of all data between source and target systems. Design and develop adequate controls into all software components to enable self-balancing, exception reporting and handling of any data anomalies associated with data conversion and/or interface software. Coordinate and drive work with third parties as needed to insure successful implementation of new interfaces/integration solutions. Develop, code, test, implementation and maintenance of the software for eClinicalWorks's EMR products. Develop a system that can run within various medical practices or their hosted data center. Develop and support devise module using VB6.0, Java and MySQL as backend and architecture for the next generation of EMR features. Design an application that allows the doctors to manage the patient's charges that they owe to the patient and claim the insurances. Develop Exception Error Report functionality in the ECW EMR that facilitates the doctors to manage the exception images.

Requirements

Master's Degree or foreign equivalent in Computer Science, Computer Engineering, Information Systems, Information Technology, Engineering or related field

Please reference Job Number #957858 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. EMR DATABASE ENGINEER (#958025)
LOCATION: WESTBOROUGH, MA

Approve schedule plan and assist with the installation and testing of new products and improvements to computer systems, such as the installation of new databases. Implement database strategies and solutions while providing database support for software development/applications for eClinicalWorks's EMR implementation. Serve as part of the technical and clinical team in developing database strategies for eClinicalWorks's EMR implementations. Assist users, answer questions, and specify users/user access for each segment of database. Review project requests that describe database user needs to estimate time and costs required to accomplish project. Select and enter codes to monitor database performance and to create production database. Install and upgrade server software and install/configure Database Management System (DBMS). Maintain a technical level of knowledge for all supported systems – this includes utilities, operating systems, and system management. Monitor and troubleshoot servers running eClinicalWorks's EMR software. Apply database best practices, including troubleshooting skills and experience, to ensure that Enterprise Data is always available to systems and customers. Develop necessary patches to effect database changes and requirements – this includes analysis, design, coding, testing, implementing, training, and documentation as needed to complete the request. This also includes changes for projects being worked on by other staff members. Diagnose problems within a database by using the resources and tools available and properly documenting changes to the system for change management.

Requirements

Master's Degree or foreign equivalent in Information Systems, Computer Science, Computer Engineering, Engineering or a related field.

Please reference Job Number #958025 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. EMR TECHNICAL SUPPORT ANALYST (#958061)
LOCATION: WESTBOROUGH, MA

Provide application/database analysis and support, system integration, interface integration and/or customized application solutions for eClinicalWorks's Electronic Management Reports and Practice Management Solutions. Collaborate with clients' business and technical teams to evaluate or diagnose problems and recommend possible solutions. Report potential patient safety, HIPAA, regulatory compliance, and security issues to the appropriate teams. Maintain thorough documentation of issues reported and resolution provided and give summary reports to customers. Analyze eClinicalWorks's end user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflows, and scheduling limitations. Provide application/database analysis and support, system integration, interface integration or customized application solutions for eClinicalWorks's Electronic Management Solutions.

Requirements

Master's Degree or foreign equivalent in Computer Science, Computer Engineering, Information Technology, Information Systems, Engineering, or a related field

Please reference Job Number #958061 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. TECHNICAL WRITER (#908062E)
LOCATION: WESTBOROUGH, MA

Create and review comprehensive technical documents, which includes independently studying drawings, specifications, mockups, and product samples to integrate and delineate technology, and developmental details. Utilize advanced knowledge to assist Software Engineers with creating software design specifications by understanding the software and healthcare workflow requirements this includes analyzing software development enhancements within the EMR to determine need for revisions in previously published materials and developments of new material. Perform and manage application design activities (e.g. writing functional designs, portions of technology architecture, and technical design activities and portions of technology build, test and deployment). Organize and oversee correspondences with Software Engineers and third-party resources for final review of design specifications and to generate industry standard design specifications. Ensure timely submission of technical documentation and design specification from the entire team to the software quality oversight organization (SQOO) for modules. Serve as a key role in supporting Software Engineers to create design specification for various government incentive programs like MIPS, CPC (Comprehensive Primary Care), etc. liaise between Product Management, Product Analysts, and Product Engineers to identify gaps, solutions, and documentation needed and address them accordingly. Work with Team Leads and Upper Management to improve the documentation process for capturing ongoing changes. train new employees and delegate tasks from the domain standpoint bring them up to speed by helping them understand various components involved in the process of developing the EMR software. The position will require up to 15% domestic travel annually.

REQUIREMENTS:

Bachelors Degree or foreign equivalent in Business Analytics, Computer Science, Engineering, Information Sciences, Technology Management, Management Information System (MIS) or a related field along with five (5) years of experience working in a senior level capacity providing technical support on various projects and quality documents.

Please reference Job Number #908062E when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: EMR HEALTHCARE BUSINESS INTELLIGENCE ANALYST (#995859)
LOCATION: WESTBOROUGH, MA

Provide training to clients and employees on the business intelligence tools (EBO) this includes canned reports, navigation and automation, report authoring, and specialty reporting packages via onsite, remote, or online web-based courses. Generate standard or custom reports summarizing business, financial, or economic data for review by executives, managers, clients, and other stakeholders. Conduct EBO reporting demonstrations either onsite or using a web-based meeting tool. Conduct quality assurance processes on all custom reports, canned reports, and specialty reports to ensure they are error free. Work closely with the sales team to procure new EBO clients. Utilize project management functions within eClinicalWorks's internal project management and CRM tool to create, plan, track, and close out client projects. Maintain, develop, and update business intelligence tools, databases, dashboards, systems, or methods as required. Collaborate with other eClinicalWorks's teams in the development and maintenance of new reporting projects. Maintain thorough documentation of issues reported and resolution provided and distribute summary reports to customers. provide workflow analysis to help clients optimize EBO reporting functionality. Monitor and review information from materials, events, or the environment, to detect or assess problems. Analyze technology trends to identify markets for future product development or to improve sales of existing products. Travel is required up to 30% annually.

REQUIREMENTS:

Bachelors Degree or foreign equivalent in Management Information Systems (MIS), Business Analytics, Computer Science, Engineering or a related field.

Please reference Job Number #995859 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. EMR PRODUCT ANALYST (#957782)
LOCATION: WESTBOROUGH, MA

Define product visions, strategies, and roadmaps for eClinicalWorks's Line of Business. Manage Software Development Life Cycle (SDLC) stages for a product from ideation through sunset, while ensuring that deliverables are understood, and releases are delivered on time. Write Functional Specifications documents (FSDs), detailing concrete business requirements from clients. Develop user cases, workflow chart documents, and revise product design procedures, test procedures, and quality standards. Work with the design and engineering teams to translate requirements. Create rapid prototypes, sitemaps, user flows, and assist in the User Experience (UX) design to define new user interfaces and product flows. Work with cross functional teams to deliver high quality products to the customers and work with Quality Assurance Engineers to create test plans. Act as a liaison between interfaces, data migration, reporting, and other internal teams. Collect and analyze feedback from customers, stakeholders and other teams to shape requirements, features and products. Travel is required 15% of time annually.

Requirements

Master's Degree or foreign equivalent in Computer Engineering, Computer Science, Information Technology, Engineering Management, Business Administration, or a related field

Please reference Job Number #957782 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: EMR PRODUCT MANAGER (#957916)
LOCATION: WESTBOROUGH, MA

Define product visions, strategies, and roadmaps for eClinicalWorks's Line of Business. Manage Software Development Life Cycle (SDLC) stages for a product from ideation through sunset, while ensuring that deliverables are understood, and releases are delivered on time. Write Functional Specifications documents (FSDs), detailing concrete business requirements from clients. Develop user cases, workflow chart documents, and revise product design procedures, test procedures, and quality standards. Work with the design and engineering teams to translate requirements.   Create rapid prototypes, sitemaps, user flows, and assist in the User Experience (UX) design to define new user interfaces and product flows. Work with cross functional teams to deliver high quality products to the customers and work with Quality Assurance Engineers to create test plans. Act as a liaison between interfaces, data migration, reporting, and other internal teams. Collect and analyze feedback from customers, stakeholders and other teams to shape requirements, features and products. Travel is required 15% of time annually.

Requirements

Bachelor's Degree or foreign equivalent in Computer Engineering, Computer Science, Information Technology, Engineering Management, Business Administration or a related field.

Please reference Job Number #957916 when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

eClinicalWorks

POSITION: SR. EMR BUSINESS ANALYST (#01581B)
LOCATION: WESTBOROUGH, MA

Will coordinate and complete the requirements specifications by working with collaborative teams, and meeting/workshop facilitation. analyze engineering, business, and all other data processing problems for eClinicalWorks Electronic Medical Records (EMR) Systems, Patient Health Record (PHR), Practice Management Systems (PMS), Medical Billing Systems, Laboratory Information Systems (LIS) and Document Management Systems. Proactively communicate and collaborate with external and internal customers to analyze information needs and functional requirements and deliver the following artifacts as needed: SRS (Software Requirements Specifications), BRD (Business Requirements Document), Use Cases, User Stories. Serve as the conduit between the internal and external customer community and the software development team; Perform complex analysis, interpretation, and synthesis of healthcare data and product functionality; Serve as the expert resource for assisting end users in identifying business requirements and planning system development needs; Under direction, will describe existing processes then develop phased recommendations for how to modify and improve operations and management; Will analyze and translate complex business requirements into detailed functional specifications and recommendations; Will ensure that the business workflows and related functional specifications are in compliance with all applicable regulations; Will ensure that the technical specification and developed system functionality are consistent with the original business requirements; Will participate in the development and delivery of written reports of analyses and recommendations including data analysis, quality assurance, and content validation; Research clinical-related questions and collaborate work with IT and product management To create clinically-sound data models. The position will require up to 30% domestic travel annually.

REQUIREMENTS:

Masters Degree in Healthcare administration, Data Science, Information Systems & Operations Management, Computer Science, Computer & Information Science, or a related field.

Please reference Job Number #01581B when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.

POSITION: PROJECT MANAGER (#908226E)
LOCATION: WESTBOROUGH, MA

Develop and manage project plans for complex technical eClinicalWorks EMR and RCM suite data migration and implementation, covering various elements such as project objectives, technologies, systems, information specifications, schedules, funding, and staffing. Review and document customer requirements/functional specifications in the Jira software tool. Engage in strategic/capacity planning on both resource allocations on the technology and management side to ensure the successful execution of projects. Create and monitor the schedule of all identified resources, ensuring the cost and time utilization are maintained according to the project plan. Assess the risk of data migration tasks to ensure clinical risks are avoided. Manage multiple full implementation projects across the project life cycle along with project execution to ensure adherence to budget, schedule, and scope. Review and track deliverables, ensuring appropriate standards and adherence to quality control checks before passing to the clients. ensure that the project documentations are complete, current, and stored/archived appropriately. Maintain executive client relationships and expectations. Identify business development and "add-on" sales opportunities as they relate to a specific project, perform onsite meeting with the clients, demo the backend of the engineering systems, and go through the presentations on the timeline and cost. This position will require up to 20% domestic travel annually.

REQUIREMENTS:

Masters degree or foreign equivalent in Business Analytics, Business Administration, Computer Science, Information Sciences, Technology Management, Management Information System (MIS) or a closely-related quantitative field plus three years of experience in EMR Software Development Life Cycle (SDLC) and Information Technology Infrastructure (ITIL) frameworks used to manage risks and issues unique to EMR technology projects. Employer will accept experience pre or post Masters degree.

Please reference Job Number #908226E when sending resumes. Please mail resumes to: HR, eClinicalWorks, LLC, 2 Technology Drive, Westborough, MA 01581.